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THURSDAY, 13 JULY 2023

TO: ALL MEMBERS OF THE CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE WHICH WILL BE HELD IN THE CHAMBER, COUNTY HALL, CARMARTHEN AND REMOTELY AT 10.00 AM ON WEDNESDAY, 19TH JULY, 2023 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Janine Owen
Telephone (direct line):	01267 224030
E-Mail:	JanineOwen@carmarthenshire.gov.uk
This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.	
The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home	

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

**CORPORATE PERFORMANCE & RESOURCES SCRUTINY
COMMITTEE**

PLAID CYMRU GROUP - 7 Members

Cllr. Kim Broom (Vice-Chair)
Cllr. Terry Davies
Cllr. Alex Evans
Cllr. Hazel Evans
Cllr. Deian Harries
Cllr. Jean Lewis
Cllr. Dai Nicholas

LABOUR GROUP - 4 Members

Cllr. Lewis Davies
Cllr. Rob James
Cllr. Dot Jones
Cllr. Kevin Madge

INDEPENDENT GROUP - 2 Members

Cllr. Giles Morgan (Chair)
Vacancy

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM**
- 3. PUBLIC QUESTIONS (NONE RECEIVED)**
- 4. ANNUAL TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 2022-2023.** 5 - 22
- 5. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT** 23 - 26
- 6. FORTHCOMING ITEMS** 27 - 46
- 7. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 16TH JUNE 2023.** 47 - 52

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**EXECUTIVE SUMMARY
CORPORATE PERFORMANCE AND RESOURCES COMMITTEE
19/07/2023**

**Annual Treasury Management and Prudential Indicator Report
2022-2023**

The Council adopted the Treasury Management Policy and Strategy and the five year capital programme for 2022-2023 on the 2nd March 2022. This Annual Report lists the activities that took place in 2022-2023 under the headings of:

Investments
Borrowing
Security, Liquidity and Yield
Treasury Management Prudential Indicators
Prudential Indicators
Leasing
Rescheduling

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: C Moore

Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Within the requirements of the Treasury Management Policy and Strategy Report 2022-2023

3. Finance

The authority's investments during the year returned an average rate of 1.82%, exceeding the benchmark rates. Total investment balance at the year-end amounted to £148.50m.

£20m of new PWLB borrowing was taken during the year. Long term debt outstanding at the year-end amounted to £410.57m.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **C Moore**

Director of Corporate Services

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee

For information to Corporate Performance and Resources Scrutiny Committee on the 19th July 2023.

2. Local Member(s) N/A

3. Community / Town Council N/A

4. Relevant Partners N/A

5. Staff Side Representatives and other Organisations N/A

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

YES

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
CIPFA Treasury Management in the Public Services - Code of Practice Revised 2017		County Hall, Carmarthen

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**COPORATE PERFORMANCE AND RESOURCES
COMMITTEE DATE:
19TH JULY 2023**

**ANNUAL TREASURY MANAGEMENT AND
PRUDENTIAL INDICATOR REPORT
2022-23**

1. Introduction

The Treasury Management Policy and Strategy for 2022-23 was approved by Council on 2nd March 2022. Section B 1.1(2) stated that a year end annual report would be produced.

This report meets the requirements of both the CIPFA Code of Practice on Treasury Management, (the Code), and the CIPFA Prudential Code for Capital Finance in Local Authorities, (the Prudential Code) and outlines the Treasury Management activities in 2022-23 financial year.

2. Investments

One of the primary activities of the Treasury Management operation is the investment of surplus cash for which the Authority is responsible. As well as the Authority's own cash the County Council invests School Funds, Trust Funds and other Funds, with any interest derived from these investments being passed over to the relevant Fund.

All surplus money is invested daily with the approved counterparties either via brokers on the Money Markets or direct. The security of the investments is the main priority, appropriate liquidity should be maintained and returns on the investments a final consideration. It continues to be difficult to invest these funds as the market continues to be insecure and as a consequence appropriate counterparties are limited.

	Maximum to Lend £m
Upper Limit Any one British Bank and Building Society with a credit rating of at least F1, P-1 or A-1 short term or AA-, Aa3 or AA- long term	10
Middle Limit Any one British Bank and Building Society with a credit rating of at least F1, P-1 or A-1 short term	7
UK Banks Part Nationalised Included as investment counterparties, as long as they continue to have appropriate UK Government support	7
Any one Local Authority	5
Any one AAA Rated Money Market Fund	10
Debt Management Office*	125

The DMADF (DMO) limit was increased in April 2022 to £125m from £100m by the Director of Corporate Services under Emergency powers. The limits on Money Market Funds were also increased to £10m (each) from £5m.

The total investments at 1st April 2022 and 31st March 2023 are shown in the following table:

Investments	01.04.22				31.03.23			
	Call and notice	Fixed Term	Total		Call and notice	Fixed Term	Total	
	£m	£m	£m	%	£m	£m	£m	%
Banks and 100% Wholly Owned Subsidiaries	39.50	0.00	39.50	25	27.50	14.00	41.50	28
Building Societies	0.00	7.00	7.00	4	0.00	7.00	7.00	5
Money Market Funds	25.00	0.00	25.00	16	40.00	0.00	40.00	27
DMADF (DMO)	0.00	57.00	57.00	35	0.00	20.00	20.00	13
Local Authorities	0.00	32.00	32.00	20	0.00	40.00	40.00	27
TOTAL	64.50	96.00	160.50	100	81.50	67.00	148.50	100

The total investment figure of £148.50m at 31st March 2023 includes £33.45m Swansea Bay City Deal.

An analysis of the daily cash schedules indicates that the minimum balance lent over the twelve month period was £148.50m and the maximum balance lent was £251.02m. The average balance for the year was £206.41m.

The total investments made by the Council and repaid to the Council (the turnover) amounted to £1,853.00m. This averaged approximately £35.54m per week or £5.08m per day. A summary of the turnover is shown below:

	£m
Total Investments 1st April 2022	160.50
Investments made during the year	920.50
Sub Total	1081.00
Investments Repaid during the year	(932.50)
Total Investments 31st March 2023	148.50

The main aim of the Treasury Management Strategy is to manage the cash flows of the Council and the risks associated with this activity. Lending on the money market secures an optimum rate of return, allows for diversification of investments and consequently reduction of risk, which is of paramount importance in today's financial markets.

For the period under review the average "90-day un compounded SONIA rate" was 1.81% whereas the actual rate the Council earned was 1.82%, an out performance of 0.01%.

This outperformance can be quantified as £50k additional interest earned compared to the average rate above.

The gross interest earned on investments for 2022-23 amounted to £3.614m, which was more than the estimated figure of £0.500m. The Bank of England Official rate was increased from 0.75% to 4.25% during 2022-23.

The income from investments is used by the Authority to reduce the net overall costs to the Council taxpayer.

Within the Treasury Management Strategy Statement for 2022-23, the Council's investment priorities are:

- Security of Capital
- Liquidity and
- Yield

The Council aims to achieve the optimum return (yield) on investments commensurate with proper levels of security and liquidity. In the current economic climate it is still considered appropriate to keep investments short term to cover cash flow requirements.

Attached at Appendix 1 is a list of the individual investments held as at the 31st March 2023 together with their credit ratings, historic risk of default and the risk weighting attached to each investment.

4. Borrowing

As Members are aware the Authority has a capital investment programme. For 2022-23 actual capital expenditure was £100.20m. This was financed from:

	£m
Borrowing	16.87
Grants and Contributions	71.04
Usable Capital Receipts Applied	0.96
Revenue and Reserves	11.33
Total	100.20

Under the Treasury Management Strategy it was resolved:

- To borrow to meet the funding requirements of the Authority, after allowing for capital grants, capital receipts and capital contributions, and to stay within the Prudential Indicators to ensure affordability, prudence and sustainability.
- To borrow when interest rates are at their most advantageous, after considering cash flow requirements.

The following loans were borrowed during 2022-23 to fund the capital programme:

Loan Reference	Amount (£m)	Interest Rate	Start Date	Period	Maturity Date
PWLB 548866	5.00	3.91%	12th September 2022	47yrs	28th September 2069
PWLB 548868	5.00	3.90%	12th September 2022	48yrs	28th September 2070
PWLB 548870	5.00	3.90%	12th September 2022	49yrs	28th September 2071
PWLB 548872	5.00	3.89%	12th September 2022	49yrs 10mths	31st July 2072
Total	20.00				

The total loans outstanding at 1st April 2022 and 31st March 2023 were:

Loans	Balance at 01.04.22 £m	Balance at 31.03.23 £m	Net Increase/ (Net Decrease) £m
Public Works Loan Board (PWLB)	387.61	397.61	10.00
Market Loan	3.00	3.00	0.00
Salix, Invest-to-Save, HILS & TCL	10.13	9.96	(0.17)
Total	400.74	410.57	9.83

The total external interest paid in 2022-23 amounted to £16.42m, which compares favourably with the budget of £19.39m. The savings have arisen due to under borrowing on the capital programme and borrowing at lower than anticipated interest rates.

5. Treasury Management Prudential Indicators

Under the requirements of the Prudential Code of Practice for Capital Finance in Local Authorities, the Council are required to set a number of treasury management prudential indicators for the year 2022-23. The indicators set and the performance against those indicators is shown below:

5.1 The estimated and actual interest exposure limits as at 31st March 2023 were:

	Estimate 31.03.23 £m			Actual 31.03.23 £m		
	Fixed Interest Rate	Variable Interest Rate	Total	Fixed Interest Rate	Variable Interest Rate	Total
Borrowed	472.00	3.00	475.00	407.57	3.00	410.57
Invested	(40.00)	(35.00)	(75.00)	(67.00)	(81.50)	(148.50)
Net	432.00	(32.00)	400.00	340.57	(78.50)	262.07
Proportion of Total Net Borrowing	108%	(8%)	100%	130%	(30%)	100%
Limit	125%	5%		125%	5%	

The Section 151 Officer reports that the authority exceeded this requirement in 2022-23 due to increased investments in Variable Interest Rate products such as Money Market Funds. This PI is currently under review and the Section 151 officer will update members in the Quarter 1 2023 report.

5.2 Maximum principal sums invested > 365 days

	2022-2023 Limit £m	2022-2023 Actual £m
Maximum principal sums invested > 365 days	10	NIL

5.3 Interest rate exposure limits

	2022-23 Limit £m	2022-23 Actual £m
Limits on fixed interest rates based on net debt	512.00	340.57
Limits on variable interest rates based on net debt	51.00	(78.50)

5.4 The upper and lower limits set for the maturity structure of borrowing along with the actual maturity structure as at 31st March 2023.

	Estimated Upper Limit 2022-2023 %	Estimated Lower Limit 2022-2023 %	Actual 31.03.23 %
Under 12 months	15	0	2.02
12 months to 2 years	15	0	2.79
2 years to 5 years	50	0	6.01
5 years to 10 years	50	0	8.39
10 years to 20 years	50	0	21.19
20 years to 30 years	50	0	21.68
30 years to 40 years	50	0	21.12
40 years and above	50	0	16.80
Total			100.00

Details of the above maturity structure are shown below:

Loan Maturities	PWLB Debt	Average Interest Rate	Market Loans/ Invest to Save/Salix/ HILS/TCL	Average Interest Rate	Total Debt Outstanding
	£m	%	£m	%	£m
Before 1st April 2024	8.00	6.69	0.29	0	8.29
1st April 2024 to 31st March 2025	11.16	5.13	0.29	0	11.45
1st April 2025 to 31st March 2028	23.82	4.13	0.87	0	24.69
1st April 2028 to 31st March 2033	30.83	4.18	3.62	0	34.45
1st April 2033 to 31st March 2043	82.10	4.31	4.90	0	87.00
1st April 2043 to 31st March 2053	89.00	4.16	0	0	89.00
1st April 2053 to 31st March 2063	83.70	4.84	3.00	4.72	86.70
After March 2063	69.00	2.77	0	0	69.00
Total as at 31.03.23	397.61		12.96		410.57

6.1 Affordability

6.1.1 Actual and estimated ratio of financing costs to net revenue stream.

Ratio of Financing Costs to Net Revenue Stream		
	2022-2023 Estimate %	2022-2023 Actual %
Non-HRA	3.95	3.27
HRA	30.90	29.70

The indicator shows the proportion of income taken up by capital financing costs.

6.2 Prudence

6.2.1 The Capital Financing Requirement (CFR).

	31.03.2023 Estimate £m	31.03.2023 Actual £m
Non-HRA	285	265
HRA	178	162
HRAS	69	69
Total	532	496

The Capital Financing Requirement reflects the underlying need to borrow for capital purposes.

6.2.2 Gross Borrowing against the Capital Finance Requirement indicator.

To ensure that borrowing levels are prudent over the medium term the Council's external borrowing must only be for a capital purpose. Gross borrowing must not exceed the CFR for 2022-23 plus the expected changes to the CFR over 2023-24 and 2024-25 but can in the short term due to cash flows. The table below highlights the Council's gross borrowing position against the CFR. The Council has complied with this prudential indicator.

£m	2022-2023 Estimate	2022-2023 Actual
Debt at 1 st April 2022	411	401
Expected Change in Debt	64	10
Gross debt at 31st March 2023	475	411
CFR	532	496
Under / (Over) borrowing	57	85

The Section 151 Officer reports that the authority had no difficulty meeting this requirement in 2022-23.

6.2.3 The Authorised Limit and Operational Boundary.

The Authorised Limit is the “Affordable Borrowing Limit” required by Section 3 of the Local Government Act 2003. The Council does not have the power to borrow above this level. The table below demonstrates that during 2022-23 the Council has maintained gross borrowing within its Authorised Limit.

The Operational Boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the Boundary is acceptable subject to the Authorised Limit not being breached.

The actual financing costs as a proportion of net revenue stream identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

	2022-2023 £m
Authorised Limit	585.40
Gross borrowing	410.57
Operational Boundary	532.20
Average gross borrowing position	404.89
Financing costs as a proportion of net revenue stream	5.86%

7. Leasing

No finance leases were negotiated during the year.

8. Rescheduling

No rescheduling was undertaken during the year.

9. Conclusion

This report demonstrates compliance with the reporting requirements of the CIPFA Treasury Management Code of Practice.

10. Recommendations

It is recommended that this report be received by the Committee.

Totals			
Total	£148,500,000		
Calls & MMFs	£67,500,000	45%	
Fixed Deposits	£81,000,000	55%	
Specified	£0	0%	

Weighted Average			
Yield			3.75%
Maturity (Days)			
Total Portfolio	Total Portfolio		64.12
Long Term		Short Term	
AAA	-		1.00
AA	F1		79.42
A	F1		97.27
BBB	F2		0.00
CCC	C		0.00

Risk Factors			
< 1 year	£14,325		0.010%
1 - 2 years	£0		0.000%
2 - 3 years	£0		0.000%
3 - 4 years	£0		0.000%
4 - 5 years	£0		0.000%
Total Portfolio	£14,325		0.010%

Maturity Structure			
< 1 Week	£67,500,000		45%
< 1 Month	£25,000,000		17%
2 - 3 Months	£20,000,000		13%
3 - 6 Months	£17,000,000		11%
6 - 9 Months	£7,000,000		5%
9 - 12 Months	£12,000,000		8%
12 Months+	£0		0%
Total	£148,500,000		100%

SLY Model

Carmarthenshire County Council

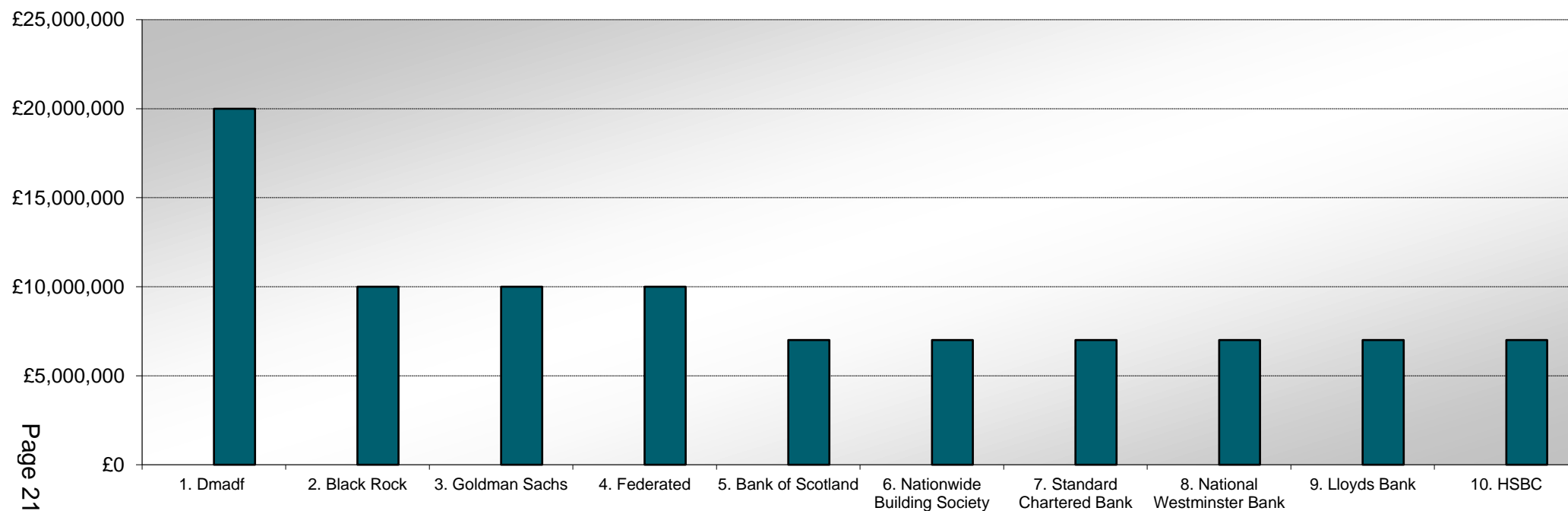
31/03/2023

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Top 10 Counterparty Holdings

Carmarthenshire County Council

Counterparty	Principal	% of Total Holding	WAM (Days)	WAYield	WADefault
1. Dmadf	£20,000,000	21.74%	26	4.02%	0.001%
2. Black Rock	£10,000,000	10.87%	1	3.99%	0.000%
3. Goldman Sachs	£10,000,000	10.87%	1	3.91%	0.000%
4. Federated	£10,000,000	10.87%	1	3.95%	0.000%
5. Bank of Scotland	£7,000,000	7.61%	1	3.92%	0.000%
6. Nationwide Building Society	£7,000,000	7.61%	210	3.58%	0.054%
7. Standard Chartered Bank	£7,000,000	7.61%	1	4.34%	0.000%
8. National Westminster Bank	£7,000,000	7.61%	362	4.55%	0.093%
9. Lloyds Bank	£7,000,000	7.61%	98	2.00%	0.025%
10. HSBC	£7,000,000	7.61%	1	4.08%	0.000%



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CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE 19th JULY 2023

NON-SUBMISSION OF SCRUTINY REPORT

To consider and comment on the following:

- Explanation provided for the non-submission of a scrutiny report.

Reason:

- The Council's Constitution requires Scrutiny Committees to develop and publish an annual Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year. If a report is not presented as scheduled, officers are expected to prepare a non-submission report explaining the reason(s) why.

To be referred to the Cabinet for decision: NO

Cabinet Member Portfolio Holder: N/A

Report Author:	Designation:	Tel No. / E-Mail Address:
Martin S. Davies	Democratic Services Officer	01267 224059 MSDavies@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

CORPORATE PERFORMANCE & RESOURCES

SCRUTINY COMMITTEE

19TH JULY 2023

NON-SUBMISSION OF SCRUTINY REPORT

The Council's Constitution requires Scrutiny Committees to develop and publish an annual Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year.

If a report is not presented as scheduled in the Forward Work Programme, the responsible officer(s) are expected to prepare a non-submission report explaining the reason(s) why.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones Head of Administration & Law

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

CABINET MEMBER PORTFOLIO HOLDER AWARE / CONSULTED	N/A
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Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

There are none.

**CORPORATE PERFORMANCE AND RESOURCES
SCRUTINY COMMITTEE
19TH JULY 2023**

**Explanation for non-submission
of scrutiny report**

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
PSB Minutes for May meeting	Jason Jones	The minutes are yet to be approved / ratified by PSB.	18 TH October 2023

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CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE 19th JULY, 2023

FORTHCOMING ITEMS

To consider and comment on the following:

- To note the forthcoming items to be considered at the next meeting of the Corporate Performance & Resources Scrutiny Committee to be held on the 18TH October, 2023.

Reason:

- The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports which will be considered at meetings during the course of the year.

To be referred to the Cabinet for decision: NO

Cabinet Member Portfolio Holder: Cllr. D. Price (Leader), Cllr. A. Lenny (Resources), Cllr. P. Hughes (Organisation and Workforce)

Report Author:
Martin S. Davies

Designation:
Democratic Services Officer

Tel No. / E-Mail Address:
01267 224059
MSDavies@carmarthenshire.gov.uk

EXECUTIVE SUMMARY
CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE
19TH JULY, 2023

FORTHCOMING ITEMS

The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year. When formulating the Forward Work Plan the Scrutiny Committee will take into consideration those items included on the Cabinet's Forward Work Programme.

The list of forthcoming items attached includes those items which are scheduled in the Corporate Performance & Resources Scrutiny Committee's Forward Work Plan.

The published Cabinet Forward Work Plan, at the time of publication of this meeting pack, is attached to this report. However, as the Cabinet Forward Plan is updated on a regular basis, the most recent version is available to view in the following link:-

<https://democracy.carmarthenshire.gov.wales/mgListPlans.aspx?RPId=131&RD=0>

DETAILED REPORT ATTACHED?	YES: (1) List of Forthcoming Items (2) Cabinet Forward Work Plan
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones Head of Administration & Law

- 1. Local Member(s) – N/A**
- 2. Community / Town Council – N/A**
- 3. Relevant Partners – N/A**
- 4. Staff Side Representatives and other Organisations – N/A**

CABINET MEMBER PORTFOLIO HOLDER AWARE / CONSULTED	YES
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Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:
There are none.

FORTHCOMING ITEMS TO BE CONSIDERED AT THE NEXT MEETING OF THE CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE TO BE HELD ON 18th OCTOBER 2023

Agenda Item	Background	Reason for report
		<p>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</p> <p><i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i></p>
Revenue Budget Outturn Report 2022/23	This report provides the Committee with an end of year financial position in respect of 2022/23.	The Committee is being requested to scrutinise the Authority's 2022/23 Corporate Budget Outturn Report and the Chief Executive and Corporate Services departmental reports
Revenue & Capital Budget Monitoring Report 2023/24 (April-June)	This is a standard item which allows members to undertake their monitoring role of the departmental and corporate budgets.	The Committee is being requested to scrutinise the budget information.
Quarterly Treasury Management and Prudential Indicator Report 1st April 2023 to 30th June 2023	This is a standard quarterly update in relation to Treasury Management	The Revised CIPFA Treasury Management Code of Practice 2017 stipulates that there should be regular reporting to Members and Member scrutiny of the treasury policies. The Corporate Performance and Resources Scrutiny Committee is responsible for ensuring this effective scrutiny of the treasury management strategy and policies.
PSB minutes	The Well-being of Future Generations (Wales) Act 2015 notes the requirement that a designated local government scrutiny committee is appointed to scrutinise the work of the PSB. In Carmarthenshire, the Council's Corporate Performance & Resources Scrutiny Committee has been designated as the relevant scrutiny committee.	To consider and scrutinise on the content of the PSB minutes

Items attached for information

1. The latest version of the Corporate Performance & Resources Scrutiny Committee Forward Work Programme 2023/24
2. The latest version of the Cabinet's Forward Work Programme 2023/24

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Corporate Performance & Resources Scrutiny Committee – Forward Work Programme 2023/24

3 rd May 2023	16 th June 2023	19 th July 2023	18 th October 2023	12 th December 2023	January 2024 TBC	1 st March 2024	17 th April 2024
Corporate Performance & Resources Scrutiny Committee Forward Work Plan for 2023/24	Revenue & Capital Budget Monitoring Report 2022/23 (April – February)	Annual Treasury Management and Prudential Indicator Report 2022-2023	Revenue Budget Outturn Report 2022/23	Revenue & Capital Budget Monitoring Report 2023/24 (April – August)	Revenue Budget Strategy Consultation 2024/25 to 2026/27	Quarterly Treasury Management and Prudential Indicator Report 1st April 2023 to 31st December 2023	Revenue & Capital Budget Monitoring Report 2023/24 (April – December)
Chief Executive's Departmental Business Plan 2023/24.	Corp Perf & Resources Scrutiny Committee Annual Report 2022/23	May 2023 PSB minutes	Revenue & Capital Budget Monitoring Report 2023/24 (April-June)	Mid-Year Treasury Management and Prudential Indicator Report 1st April 2023 to 30th September 2023	Five Year Capital Programme 2024/25 - 2028/29	Revenue & Capital Budget Monitoring Report 2023/24 (April – December)	
Corporate Services Departmental Business Plan 2023/24.	Corp Perf & Resources Scrutiny Committee Actions and Referrals update		Quarterly Treasury Management and Prudential Indicator Report 1st April 2023 to 30th June 2023	Corp Perf & Resources Scrutiny Committee Actions and Referrals Update	Treasury Management Policy & Strategy 2024/25	Corp Perf & Resources & Resources Scrutiny Committee Actions and Referrals Update	
			July 2023 PSB minutes	September 2023 PSB minutes	Revenue and Capital Budget Monitoring Report 2023/24 (April - October)		
					November 2023 PSB minutes		

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CABINET/COUNCIL – FORWARD PLAN

FOR THE PERIOD 1 APRIL 2023 TO 31 MARCH 2024

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director Report Author
CARMARTHENSHIRE PUBLIC SERVICE BOARD WELL BEING PLAN 2023-2028	Each board must carry out a well-being assessment and publish a well-being plan. The plan sets out how the Board will meet its responsibilities under the Well being of Future Generations (Wales) Act.	County Council 19 Apr 2023	No	Cllr. Darren Price, Leader of the Council	Chief Executive Gwyneth Ayers, Corporate Policy and Partnership Manager GAyers@carmarthenshire.gov.uk
DEFENCE EMPLOYEE RECOGNITION SCHEME	To approve progression within the Defence Employee Recognition Scheme (DERS) to Silver Award and to strengthen our ongoing commitment to the Armed Forces Covenant. In October 2021, Cabinet approved the re-signing of the Armed Forces Covenant, which pledged a commitment to apply for the DERS. The DERS encourages employers to support those serving (reservists) or who have served in the armed forces (veterans) and their dependants. It aligns with the Armed Forces Covenant which is a pledge to the Armed Forces Community and their	Cabinet 24 Apr 2023	No	Cabinet Member for Organisation & Workforce	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	families that they will be given respect and fairness in the United Kingdom that they serve. The DERS encompasses Bronze, Silver, and Gold Awards for employers that pledge, demonstrate or advocate support to the Armed Forces Community.				
BURRY PORT HARBOUR PETITION TO FULL COUNCIL – UPDATE POSITION	The purpose of this report is to update Cabinet on the position at Burry Port Harbour, following a petition presented to full Council on the 25th January 2023.	Cabinet 22 May 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthenshire.gov.uk
CAPITAL PROGRAMME 2022/23 UPDATE	To provide and update of the latest budgetary position for the 2022/23 capital programme, as at 28th February	Cabinet 22 May 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmarthenshire.gov.uk
Cleansing Service Strategic Management Plan	To present the outcomes of the review into the Council's street cleaning service and make recommendations for future service delivery.	Cabinet 22 May 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Interim Head of Waste DWJohn@carmarthenshire.gov.uk
Conservation Area	This report sets out the work being	Cabinet	No	Cabinet Member for	Director of Place &

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
Appraisals	<p>undertaken to review ten designated Conservation Areas across the County. It identifies the outcome of the review and the subsequent consultation exercise including on the:</p> <ul style="list-style-type: none"> •A character appraisal; •A boundary review and •A management plan. <p>The report in setting out the above identifies the outcome of the public consultation exercise and the next steps including the processes required to amend any of the Conservation Area designations.</p>	22 May 2023		Rural Affairs and Planning Policy	<p>Infrastructure Rhodri Griffiths, Head of Place and Sustainability RDGriffiths@carma rthenshire.gov.uk</p>
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide Cabinet with an update on the latest budgetary position as at 28th February 2022, in respect of 2022/23	Cabinet 22 May 2023	No	Cabinet Member for Resources	<p>Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carma rthenshire.gov.uk</p>
Covid 19 impact on Contractors – Major works	<p>A report will be produced to explore the financial impact on Contractors as a consequence of the Covid-19 pandemic. The report will establish the current contract provisions being enforced by the Authority compared against various government advice and relief procedures. To further inform stakeholders, the report</p>	Cabinet 22 May 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	<p>Director of Place & Infrastructure Jason G. Jones, Property Maintenance Manager JGJones@carma rthenshire.gov.uk</p>

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	will capture the potential implications for adopting and seek a decision on implementing contractor support mechanisms to mitigate the financial impact of Covid-19.				
PLOT 1 TROSTRE RETAIL PARK	Report outlining an application by the prospective developer to extend the timeframe for a revised planning application for the above together with a request for a reduction in the purchase price to reflect unforeseen abnormal costs.	Cabinet 22 May 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Jason Jones (Head of Regeneration), Head of Regeneration JaJones@carmarthenshire.gov.uk
PLOT 3 TROSTRE RETAIL PARK	Report outlining a revised development proposal for plot 3 Trostre Retail Park and sale terms for consideration.	Cabinet 22 May 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Jason Jones (Head of Regeneration), Head of Regeneration JaJones@carmarthenshire.gov.uk
POLICY ON AWARDING GRANTS AND THE WELSH LANGUAGE	In line with the requirement of the Welsh Language Standards the Council must produce and publish a policy on awarding grants (or, where appropriate, amend an existing policy) which requires you to consider positive or negative effects the awarding and implementing of the	Cabinet 22 May 2023	No	Cabinet Member for Education and Welsh Language	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	grant could have on: (i) opportunities for persons to use the Welsh language, and (ii) treating the Welsh language no less favourably than the English language.				
SALARY SACRIFICE SCHEMES AND CAR LOANS	Following review of the Authority's current Salary Sacrifice schemes key decisions are required: 1. Utilising a different framework through mini competition process for Car Salary Sacrifice. 2. Providing Cycle to Work scheme through Cycle Solutions. 3. Increasing maximum loan advance on Car Loans to eligible employees to £9,999 reflecting inflation.	Cabinet 22 May 2023	No	Cabinet Member for Resources	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@carmarthenshire.gov.uk
Street Naming and Numbering Policy	The report seeks to update on the preparation of the Street Naming and Numbering Policy. It sets out the responses received as part of the formal consultation on the policy and officer recommendations ahead of its formal adoption.	Cabinet 22 May 2023	No	Cabinet Member for Rural Affairs and Planning Policy	Director of Place & Infrastructure Ian R Llewelyn, Forward Planning Manager IRLlewelyn@carmarthenshire.gov.uk
Tackling Poverty	The Council has prepared a tackling	Cabinet	No	Deputy Leader and	Chief Executive

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
Action Plan	poverty action plan which incorporates its response to the cost of living crisis. The plan outlines actions to be taken by a range of Council services and steps to further our involvement with a range of external stakeholders.	22 May 2023		Cabinet Member for Homes	Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk
Welsh Language Promotion Strategy 2023-28	To approve the Welsh Language Promotion Strategy for 2023-28, as a part of our statutory responsibilities under the Welsh Language Measure (Wales) 2011. Carmarthenshire County Council leads on the preparation of the Promotion Strategy; however, we work closely with partners across the county to co-design our work to support the Language in our communities. This is the second promotion strategy and there will be an opportunity to reflect on the results of the 2021 Census as part of our work.	Cabinet 22 May 2023	No	Cabinet Member for Education and Welsh Language	Chief Executive Noelwyn Daniel, Head of ICT and Corporate Policy ndaniel@carmarthenshire.gov.uk
ALTERNATIVE OUTDOOR EDUCATION OFFER	The purpose of this report is to review Carmarthenshire County Council's current Outdoor Education offer and to explore options for a re-modelled service within existing resources.	Cabinet 5 Jun 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthenshire.gov.uk
AN EVALUATION OF ESTYN	This report provides an evaluation of Estyn inspections over the last five years,	Cabinet 5 Jun 2023	No	Cabinet Member for Education and Welsh	Director of Education &

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
INSPECTIONS ACROSS CARMARTHENSHIRE SCHOOLS, PUPIL REFERRAL UNITS AND SPECIALIST SETTINGS.	outlining the strengths of our schools, PRUs and specialist settings, as well as providing an overview of recommendations for improvement. In addition, the report outlines how the ECS department supports schools both pre and post Estyn inspections to ensure that all of our learners' progress and thrive.			Language	Children Elin Forsyth, Strategic Lead for School Effectiveness EMForsyth@carmarthenshire.gov.uk
TENANT COMPENSATION POLICY	The report sets out our approach to when it may be appropriate to compensate a tenant who has suffered loss or inconvenience due to service failure. The policy will guide officers when dealing with council tenants ensuring a consistent approach.	Cabinet 5 Jun 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@carmarthenshire.gov.uk
TENANT RECHARGE POLICY	Occasionally it may be necessary to recharge a tenant for work that we have carried out to the property which was the tenant responsibility under the tenancy agreement. The policy will guide officers when dealing with council tenant recharges, ensuring a consistent approach.	Cabinet 5 Jun 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@carmarthenshire.gov.uk
THE MID & WEST WALES	This Annual Report provides an overview of the objectives and achievements of the	Cabinet 5 Jun 2023	No	Cabinet Member for Health & Social Services	Director of Communities

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
SAFEGUARDING CHILDREN & ADULTS BOARDS ANNUAL REPORT 2021-2022	Mid and West Wales Safeguarding Children & Adults Boards. It outlines the progress made against the outcomes set by CYSUR and CWMPAS as part of the Joint Annual Strategic Plan for the year 2021-2022.				Jake Morgan, Director of Community Services jakemorgan@carmarthenshire.gov.uk
Workforce Strategy 2023-2026	Our Workforce Strategy describes how we plan to develop our current and future workforce to ensure they have the right skills, environment, and core values to deliver our Corporate Strategy.	Cabinet 5 Jun 2023	No	Cabinet Member for Organisation & Workforce	Chief Executive Paul R Thomas, Assistant Chief Executive (People Management & Performance) prthomas@carmarthenshire.gov.uk
10-YEAR SOCIAL SERVICES STRATEGY (PRE-CONSULTATION)	To provide members with a vision on how we will provide the statutory social services functions over the next decade. The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan	Cabinet 19 Jun 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthenshire.gov.uk
Burry Port Placemaking Plan	Work has been commissioned to undertake a Placemaking Plan for Burry Port in order to develop a plan which	Cabinet 19 Jun 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Nicola Evans, Business Support

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	supports the growth and resilience of the town.				Manager njevans@car-marth-enshire.gov.uk
Shared Prosperity Fund – Tackling Towns	<p>Funding is available via the Tackling Towns fund to bring forward direct delivery projects identified in the Recovery and Growth Plans of the 3 Primary Towns and 11 Secondary Towns in Carmarthenshire</p> <p>The projects have been endorsed by the Local Task Forces and Town Forums and Carmarthenshire County Council will now look to progress projects.</p>	Cabinet 19 Jun 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Jason Jones (Head of Regeneration), Head of Regeneration JaJones@car-marth-enshire.gov.uk
LEISURE, CULTURE AND OUTDOOR RECREATION STRATEGY – POST CONSULTATION	The document provides a framework for the service to work with key stakeholders to deliver a strategically aligned Leisure, Culture and Outdoor Recreation Strategy for the next 10 years.	Cabinet 3 Jul 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@car-marth-enshire.gov.uk
A Strategic Plan for Managing our Land and for Pollinators in Carmarthenshire	To adopt pollinator-friendly land management practices on Council-managed land where there is no conflict between these and the existing land use, and as agreed with clients (e.g. Housing) and the contractor (Grounds	Cabinet 17 Jul 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Rosie Carmichael, Rural Conservation Manager racarmichael@car-

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	<p>Maintenance).</p> <p>We will ensure the way we manage our grasslands is consistent with the climate and nature emergencies.</p>				marthenshire.gov.uk
ANNUAL REPORT FOR THE WELSH IN EDUCATION STRATEGIC PLAN (WESP)	The Carmarthenshire 2022-32 WESP became operative on 1.9.22. The Local Authority is required to submit an annual progress report to Welsh Government. It's deemed pertinent to present this report to the Scrutiny process prior to WG submission.	Cabinet 17 Jul 2023	No	Cabinet Member for Education and Welsh Language	Director of Education & Children Aeron Rees, Head of Strategy and Learner Support jarees@carmarthenshire.gov.uk
Annual Treasury Management and Prudential Indicator Report 2022-2023	To provide members with an update on the treasury management activities for 2022-2023	Cabinet 4 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@carmarthenshire.gov.uk
Treasury Management and Prudential Indicator Report 1st April 2023 to 30th June 2023	To provide members with an update on the treasury management activities from 1st April 2023 to 30th June 2023	Cabinet 18 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
					thenshire.gov.uk
CAPITAL PROGRAMME 2023/24 UPDATE	To provide an update of the latest budgetary position for the 2023/24 capital programme as at 30th June 2023	Cabinet 2 Oct 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmar thenshire.gov.uk
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide the Cabinet with an update on the latest budgetary position as at 30th June 2023, in respect of 2023/24	Cabinet 2 Oct 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmar thenshire.gov.uk
10-YEAR SOCIAL SERVICES STRATEGY (POST-CONSULTATION)	To provide members with a vision on how we will provide the statutory social services functions over the next decade. The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan	Cabinet 16 Oct 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthe nshire.gov.uk
STATUTORY	The Report examines each Service area	Cabinet	No	Cabinet Member for	Director of

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
DIRECTOR OF SOCIAL CARE SERVICES' ANNUAL REPORT 2022/23	within Social Care and shows how service strategies, actions, targets and service risks will be addressed and delivered operationally. It comprises an overview on how we have performed in 2022/23 and an assessment on the future, together with our strategic priorities for 2023/24.	16 Oct 2023		Health & Social Services	Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthe nshire.gov.uk
INCENTIVE SCHEME FOR TENANTS	The use of incentive and reward schemes by social landlords underpins the wider approach to tenancy management. Incentives may be considered to encourage desired behaviour while rewards recognise such behaviour. The report sets out our approach to how we will reward tenants but also introduce an incentive scheme.	Cabinet 30 Oct 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Les James, Contracts and Service Development Manager LesJames@carmar thenshire.gov.uk
CAPITAL PROGRAMME 2023/24 UPDATE	To provide an update of the latest budgetary position 2023/24 capital programme, as at 31st August 2023	Cabinet 13 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmar thenshire.gov.uk
CAPITAL PROGRAMME 2023/24 UPDATE	To provide an update of the latest budgetary position for the 2023/24 capital programme, as at the 31st August 2023	Cabinet 13 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
					Director of Corporate Services hejohnson@carmarthenshire.gov.uk
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide the Cabinet with an update on the latest budgetary position as at 31st August 2023, in respect of 2023/24	Cabinet 13 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmarthenshire.gov.uk
CAPITAL PROGRAMME 2022/23 UPDATE	To provide an update of the latest budgetary position for the 2022/23 capital programme	Cabinet 27 Nov 2023	No		
Mid-Year Treasury Management and Prudential Indicator Report 1st April 2023 to 30th September 2023	To provide members with an update on the treasury management activities from 1st April 2023 to 30th September 2023	Cabinet 27 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Hayley John, PA to Director of Corporate Services hejohnson@carmarthenshire.gov.uk
Equine Strategy	The Carmarthenshire Rights of Way Improvement Plan (ROWIP) 2019-2029 has been produced and published in	Cabinet 11 Dec 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Steve Pilliner, Head

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	<p>accordance with section 60 of the Countryside and Rights of Way (CROW) Act (2000). The ROWIP details Carmarthenshire's plan for the strategic management, development, and improvement of the County's Public Rights of Way network up until 2029. During consultation with the Local Access Forum, The Forum identified a need for the local authority to commit to producing a Carmarthenshire Equestrian Strategy to recognise the access opportunities and challenges for horse riding and carriage driving across the County. An Equestrian Strategy to 'promote and develop an accessible network for equestrian use' has therefore been published in the Carmarthenshire Rights of Way Improvement Plan 2019-2029. The report sets out the proposal to adopt an Equestrian Strategy for Carmarthenshire.</p>				<p>of Transportation & Highways SGPilliner@carmarthenshire.gov.uk</p>

CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE

FRIDAY, 16 JUNE 2023

PRESENT: Councillor A.G. Morgan (Chair) (In Person)

Councillors (In Person):

K.V. Broom

L. Davies

A. Evans

Councillors (Virtually):

K. Davies (substitute)

T. Davies

H.A.L. Evans

R. James

D. Jones

M.J.A. Lewis

K. Madge

Cabinet Members in attendance (In Person):

Councillor P. Hughes

Councillor A. Lenny

Also Present (In Person):

N. Daniel, Head of ICT and Corporate Policy

R. Hemingway, Head of Financial Services

E. Evans, Principal Democratic Services Officer

J. Owens, Democratic Services Officer

Also Present (Virtually):

D. Hockenhill, Marketing and Media Manager

K. Evans, Assistant Democratic Services Officer

M. Runeckles, Members Support Officer

Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 10.00 - 11.11 am

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor D. Nicholas.

2. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM

Councillor	Minute Number	Nature of Interest
K. Madge	4 – Revenue and Capital Budget Monitoring Report 2022-23	Daughter works in Social Services.
A. Evans	4 – Revenue and Capital Budget Monitoring Report 2022-23	Family member works in Democratic Services section.
M.J.A. Lewis	4 – Revenue and Capital Budget Monitoring Report 2022-23	Niece works in Education department.

Note: These minutes are subject to confirmation at the next meeting.

There were no declarations of party whips.

3. PUBLIC QUESTIONS (NONE RECEIVED)

No public questions had been received.

4. REVENUE AND CAPITAL BUDGET MONITORING REPORT 2022/23

[NOTE: Cllrs. A. Evans, K. Madge and M.J.A. Lewis having earlier declared an interest in this item, remained in the meeting for its consideration.]

The Cabinet Member for Resources presented the Authority's Corporate Budget Monitoring Report and the Chief Executive's and Corporate Services departmental reports as at 28 February 2023 in respect of the 2022/23 financial year. The report also included an appendix which detailed the Savings Monitoring report for 2022-23.

Overall, the monitoring report forecast an overspend for the year at departmental level of £6.159m with a forecast underspend on the Authority's net revenue budget of £470k.

Amongst the issues and queries raised on the report were the following:

- The Media and Marketing Manager, in response to a query regarding contact centre vacancies, stated that some vacancies had recently been filled, with the newly appointed members of staff currently undergoing a period of training. It was further reported that following a change in processes within the section, response times at customer contact centres had improved significantly; nevertheless, capacity and resilience to meet demand in the busier winter months was a priority for the section going forward. The Media and Marketing Manager also provided Committee with an update on the divisional realignment, which was expected to be implemented by mid-July.
- In response to a query the Cabinet Member for Resources assured the Committee that the Cabinet would be considering the issue of county farms and further information would be available to members in due course. The Head of Financial Services confirmed that, in response to a change to Welsh Government legislation, Council had allocated monies for slurry infrastructure within its budget for 2023/24.
- In response to concerns raised regarding the over expenditure in respect of coroner's fees, the Head of Financial Services provided an assurance that this matter was under review to establish whether a budgetary pressure would be identified for the 2024/25 Council budget.
- Reference was made to the Commercial Properties portfolio whereby the Cabinet Member for Resources confirmed that external funding opportunities were being explored in line with the authority's capital budget, and in this regard a synopsis of the Ten Towns regeneration

Note: These minutes are subject to confirmation at the next meeting.

initiative was provided to the Committee which sought to support economic recovery and growth of rural towns across the county. In respect of under-utilised buildings as a result of increased agile working, an assurance was provided that the council's estate was kept under review to ensure optimum return on investment.

- Concerns were raised in respect of the reliance on agency workers, particularly within the social services division as a result of the national recruitment crisis. An assurance was provided that the authority was looking to develop its own workforce in this area by way of the academy training initiative; it was however acknowledged this would take some time.
- In terms of the continued income shortfall at the leisure/sports centres attributable to the drop in attendances, it was noted that the deficit was decreasing and the Committee was pleased to note that membership figures had returned to pre-pandemic levels as a result of positive intervention measures.
- The Head of Financial Services, in response to a query regarding over expenditure in bank charges, clarified that work was ongoing by way of externally commissioned research to inform the authority of the best way forward as part of its wider corporate banking service.
- Reference was made to the budgetary savings derived from the relatively high number of vacant posts and it was queried whether work had been undertaken to assess the budgetary impact should the authority resume to normal staffing levels. The Head of Financial Services duly clarified that the budget reflected a normal level of staff turnover, together with the extraordinary pressure in the labour market in last 12 months. It was however pleasing to note anecdotal evidence of recovery in this area, with recruitment difficulties within some roles easing.
- It was confirmed to the Committee, in response to a query regarding the school meals service, that whilst the income received from Welsh Government was not sufficient to cover the cost of the provision as a result of the pay awards, they had however committed to review this area.
- In response to concerns raised in respect of the costs incurred as a result of fly tipping and tenants not complying with the authority's waste strategy, the Cabinet Member for Organisation and Workforce confirmed that four additional Environmental Enforcement Officers had recently been appointed to address this issue.

UNANIMOUSLY RESOLVED that the report be received.

Note: These minutes are subject to confirmation at the next meeting.

5. CORPORATE PERFORMANCE & RESOURCES SCRUTINY COMMITTEE ANNUAL REPORT 2022/23

The Committee received for consideration the Corporate Policy and Resources Scrutiny Committee Annual Report which detailed the work undertaken by the Committee during the 2022/23 municipal year. The report had been prepared in accordance with Article 6.2 of the Council's Constitution and provided an overview of the work programme and key issues addressed, whilst also incorporating any issues referred to, or from, the Cabinet, Task and Finish reviews, development sessions and member attendance.

Reference was made to a typographical correction to page 2, paragraph 2 of the report which would be updated to reflect that the committee had convened in October 2022.

A member commented that the attendance levels of some committee members was considered to be unacceptable due to meetings being convened with the option of attending in person or remotely via Zoom.

UNANIMOUSLY RESOLVED that the report be endorsed, subject to a typographical amendment to be made to page 2, paragraph 2 of the report.

6. SCRUTINY ACTIONS UPDATE

The Committee received a report which detailed the progress achieved in relation to requests or referrals emerging from previous meetings of the Corporate Policy and Resources Scrutiny Committee during the 2023/24 municipal year.

UNANIMOUSLY RESOLVED that the report be received.

7. FORTHCOMING ITEMS

UNANIMOUSLY RESOLVED that:

- 7.1 Arrangements be made for the Committee to receive a report and presentation on the operation of the Council's contact centres at an informal session on conclusion of the Committee meeting scheduled 19 July 2023.**
- 7.2 Information pertaining to the progress and cost of the Tyshia Transformation Team be forwarded to the Committee for consideration.**
- 7.3 The list of forthcoming items to be considered at the next scheduled meeting be received.**

Note: These minutes are subject to confirmation at the next meeting.

8. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 3RD MAY 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting held on the 3rd May 2023 be signed as a correct record.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.

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